

# Charles H. Kunz

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## Objective

To reenter the telecommunications industry.

## Employment History

- ◆ **Self Employed** – Custom farming, ranching and construction. **2007-Present**

### **Kerrville Telephone Company, Kerrville, Texas**

- ◆ **General Manager** **2003-2006**

Responsible for all operations of the Kerrville Telephone Company. Produced and managed annual budget. Supervised department managers and their divisions.

Elected early retirement due to options available upon merger of Kerrville Telephone Company, Valor Telecom and Alltel Wireline.

- ◆ **Director of Telephone Operations** **1998-2003**

Supervised department managers of Outside Plant Engineering, Central Office Engineering, Central Office Switching, Business Office, Service Bureau and Installation and Repair departments. Responsibilities included developing and managing budgets for each of these departments and compliance of regularity affairs.

- ◆ **Customer Services Manager** **1995-1998**

Managed Business Office operations and supervised department heads of the Installation and Repair and Service Bureau departments.

- ◆ **Business Office Supervisor** **1990-1995**

Managed all aspects of the Business Office which consisted of 12 Customer Service Representatives, 3 Cashiers and 1 Credit Clerk.

- ◆ **Access Services Supervisor** **1985-1990**

Supervised billing of long distance companies. Monitored monthly access minutes of use generated. Responsible for the planning and implementation of Kerrville Telephone Company's Equal Access conversion

- ◆ **Service Bureau Foreman** **1980-1985**  
Supervised dispatch, assignment and repair center.
- ◆ **Central Office Technician** **1978-1980**  
Installation and maintenance of central office switching equipment.
- ◆ **PABX/Key System Technician** **1976-1978**  
Installation and maintenance of multiline business systems.
- ◆ **Installation & Repair Technician** **1971-1976**  
Installation and maintenance of residential and small business telephone service.
- ◆ **Lineman** **1969-1971**  
Constructed telephone lines.

### **Education**

Graduate of Tivy High School, Kerrville, Texas (1969)

Schreiner University, Kerrville, Texas – Undergraduate courses taken (1983)

Training: (Last 3 years) Harvard Business School E Learning Program – Managing Direct Reports, Coaching for Results, What is a Leader, Influencing and Motivating Others, Implementing Strategy, Leading and Motivating, Assessing Performance, Managing Your Time, Running a Meeting and Budgeting.